

# "The City With a Heart"



David Nigel (Chair)  
Henry Mar (Vice Chair)  
Walter Bird  
Cecile Riborozo  
Gus Sinks  
Jeffery Tong  
David Woltering (City Staff)  
Megan Wooley-Ousdahl (City Staff)  
William Li (City Staff)

## **MEETING MINUTES**

### **Bicycle & Pedestrian Advisory Committee**

### **Meeting**

### **January 11, 2017**

### **6:00 p.m.**

**Meeting location: 567 El Camino Real, Conference Room 115, San Bruno**

Welcome members of the public. If you would like to speak on an item that is listed on the agenda, you may do so upon receiving recognition from the Committee Chair when this item will be considered. If you would like to speak on an item that is not on the agenda, you may do so during Item 3, Public Comment on Matters not on the Agenda.

Meeting called to order by Chair David Nigel at 6:01p.m.

- Committee members present: David Nigel (DN), Jeffery Tong (JT), Walter Bird (WB), Henry Mar (HM), Cecile Riborozo (CR), and Adam Cozzette (AC)
- Committee members absent: Gus Sinks (excused)
- Staff present: Megan Wooley-Ousdahl (MWO), William Li (WL), and David Wong (DW)
- Guests: Malcom Robinson (MR)

#### **1. Call to Order/Roll Call**

#### **2. Welcome to our new BPAC member!**

DN introduced Adam Cozzette to the BPAC. AC was appointed during the 1/10 at the City Council meeting, sworn in on 1/11 by the City Clerk, and was provided an orientation by DN and DW.

AC mentioned he's been walking and biking for many years. Interested in making San Bruno safer for bicyclists and pedestrians.

JT mentioned that AC has always been active in contributing to BPAC items, including the Walk 'n Bike Plan.

#### **3. Review of January Agenda**

MWO provided an overview of the agenda.

#### **4. Approval of November 9, 2016 Minutes**

DN corrected the spelling of “Dunleavy.” WB moved to approve, CR seconded. All in favor. Motion passes 6-0.

**5. Public Comment on Matters Not on the Agenda**

Individuals allowed three minutes, groups in attendance, five minutes. It is the Committee’s policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Committee from discussing or acting upon any matter not agendized pursuant to State Law.

Guest MR mentioned it may be beneficial to walk on trails periodically to observe conditions.

**6. Announcements**

None.

**7. New Business**

- a. **Pedestrian Safety Enhancements for San Mateo Avenue  
(David Wong, Associate Civil Engineer, Public Services Department) –  
*Approximately 20 minutes***

David Wong provided an overview of the San Mateo Ave. Pedestrian Safety Enhancements. Overview of current conditions: high visibility crosswalks, bulb-outs, etc. There has been 2 ped and 2 bicycle collisions within the past 5 years.

City considered rectangular flashing beacons for mid-block crossings. Three crosswalks were seen to have significant foot traffic: midblock between Angus/Sylvan, Jenevein/San Mateo Ave. intersection, and midblock of Cypress Court/El Camino Real.

El Camino and San Mateo intersection was also an area of focus due to awkward angle and line of sight issues.

Staff presented improvements to Traffic, Safety and Parking Committee (TSPC) and included: upgrade curb ramps to ADA standards, sharrows, restriping high visibility crosswalk, rectangular flashing beacons, pedestrian scale lighting. TSPC approved the improvements and recommended the improvements be presented to BPAC. The study was sponsored by the San Bruno Community Foundation. After improvements are decided upon, staff will return to the Foundation for project approval.

WB sought clarification about the pedestrian beacons. DWong stated that the flashing lights would be on a rectangular sign on a pole.

JT asked about cost estimates. DWong mentioned each rectangular flashing beacons are about \$20,000 each, curb ramp about \$5,000 each.

Guest MR asked if lowering the speed limit has been considered. DWong stated that the speed limit is standard by the State regulations.

AC stated that SM Ave. seems to be more pedestrian oriented and should be optimized for pedestrians. Lowering the speed limit would make it more pedestrian friendly.

MWO stated that there are water/sewer infrastructure improvements upcoming on SM Ave. and any of the pedestrian improvements would occur after water/sewer construction is complete.

HM agrees with AC that most of SM Ave. visitors are business patrons, except for a section of Sylvan to get pass the tracks to Lion's Field. HM suggested possibly reviewing raised crosswalks to slow traffic down (aka speed table).

CR asked about location of lighting. DWong stated that the Foundation would like to review if the new pedestrian crosswalks would have sufficient lighting.

DN requested a motion to support the proposed improvements on SM Ave. and asked for staff to consider lowering the speed limit along SM Ave. and examine speed tables.

Motion: Civil Engineer David Wong made a presentation on pedestrian and bicycle safety enhancements on San Mateo Avenue, and the Bicycle and Pedestrian Advisory Committee is in agreement with the recommendations and also recommends that a study be conducted to look at the possibility of lowering the speed limit along San Mateo Avenue and consider the installation of speed tables.

WB moved, CR seconded. All in favor. Passes 6-0.

**b. San Bruno Walk 'N Bike Plan Implementation (Megan Wooley-Ousdahl) –**  
*Approximately 5 minutes*

1. Update on the Commute.org Bike Rack Grant – Council meeting TBD

MWO provided an update on the bike rack grant. Staff reviewed the application with the City Manager, who advised staff that the application would require City Council approval. MWO will provide an update to BPAC on a Council date.

WB suggested the racks should have some form of identification for BPAC.

JT asked where the decorative bike racks will be located. MWO will follow-up with an e-mail.

**c. Skyline Blvd Expansion Project (William Li) – *Approximately 20 minutes***

WL provided background information on the Skyline Widening project history with Caltrans, C/CAG (Plan Bay Area), and the County Transit Authority. The traffic study has been completed and the next step would be to submit a Project Initiation Document with Caltrans. The County Transit Authority is the lead agency on the project with San Bruno providing administrative support.

AC stated that he found a preliminary planning document from the TA. AC will send to MWO to share with the Committee.

JT suggested that the TA review the Caltrans Induced Demand document.

WB commented that access to bicycles to 280 on Skyline is an asset, especially when San Andreas trail is closed.

**d. BPAC Annual Report for City Council Meeting – *Approximately 10 minutes***

1. April 2017 (meeting TBD)

MWO stated that the BPAC annual report should be sometime in April 2017, and asked for suggestions of what to include.

2. Items to include?

DN requested that BPAC start gathering photos of events (walking tours, Community Day, Bike to Work Day) and send to MWO.

JT suggested to include having Crestmoor Canyon as a bike trail listed as a goal.

**8. Unfinished Business**

a. **Subcommittee Updates – Approximately 20 minutes**

1. Events (Cecile, Gus, and Jeffery)

a. Bike to Work Day: May 19, 2017

CR/HM stated the correct day may be May 11<sup>th</sup>. DN will verify the correct date with commute.org

MWO asked what staff is responsible for that day. CR mentioned to bring handouts, promotional items, etc.

JT suggested that the City includes information on Huntington Improvements if City gets OBAG grant.

b. Community Day in the Park/Posy Parade: 1<sup>st</sup> Sunday in June

2. Walking and Bicycling Safety (David and Walt)

DN is confirming with John Muir School about the school presentation.

b. **Review of Tracking Log (attached) – Approximately 5 minutes**

MWO will provide bike and pedestrian counts done in September to committee in March. If BPAC has anything to add, send to MWO.

**9. Items from Staff – Approximately 10 minutes**

a. Street conditions and reporting process (William Li)

WL provided an update on conditions after the two recent rainstorms, including minor flooding, downed trees, power outages, and minor mudslides.

WL mentioned that the 2016 sidewalk repair program is currently in progress. The next wave of street rehabilitation is pending.

Mills Park RO streetlights – the circuit has been severed and 26 out of the 24 lights remain on. Out of the 24 malfunctioning lights, 14 residents have signed up to plug the light into their homes. 7 have solar power modules installed, but are ineffective during the winter.

HM asked if there's anything that can be done about San Bruno Ave. near Lunardi's. WL requested that BPAC sends an e-mail detailing the conditions to be forwarded to Public Services management.

b. Member roster (attached)

MWO updated the membership roster with AC's information.

c. Calendar Check

1. 2017 Meeting Dates (attached)

2. January 23, 2017: Boards and Commissions Meeting – Update on the Facilities Master Planning Process

MWO stated that the SBCF have set aside funds to develop new facilities through a Master Visioning Plan. BPAC members are invited.

3. Next Committee meeting: March 8, 2017

**10. Items from Committee Members (and future agenda items)**

a. “Good and Welfare” (Comments)

AC requested discussing Cherry/San Bruno intersection improvements;  
JT requested discussing Bayhill/El Camino line of sight issue.

**11. Adjournment**

DN adjourned meeting at 7:58pm.